

**PODIATRY AFFILIATED CREDENTIALING BOARD
VIRTUAL/TELECONFERENCE MEETING MINUTES
June 28, 2016**

PRESENT: Jeffery Giesking, DPM; Thomas Komp, DPM; William Weis, DPM

STAFF: Tom Ryan - Executive Director; Nifty Lynn Dio - Bureau Assistant; and other
Department staff

CALL TO ORDER

The Chair called the meeting to order at 9:00 a.m. A quorum of three (3) members was confirmed.

ADOPTION OF AGENDA

Amendments to the Agenda:

- *Correction: Item D.1: Changing 2016 to 2015*
- *Correction: Item D.2: Changing 15-076 to 15-075*

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, to adopt the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF FEBRUARY 9, 2016

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to approve the minutes of February 9, 2016 as published. Motion carried unanimously.

LEGISLATIVE/ADMINISTRATIVE RULE MATTERS

**Update on 2015 Wisconsin Act 269 Relating to the Board's Authority to Issue Guidelines
Regarding Best Practices in Prescribing Controlled Substances and Proposals for Podiatry Board
Guidelines**

***National Transportation Safety Board (NTSB) Safety Recommendations for Prescribing Controlled
Substances – Discussion and Consideration***

MOTION: William Weis moved, seconded by Thomas Komp, to table the update on 2015 Wisconsin Act 269 and any drafting of guidelines until the next meeting. Motion carried unanimously.

Adoption Order for CR 15-075 Relating to Overtreatment of Patients

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to approve the Adoption Order for Clearinghouse Rule 15-075 relating to overtreatment of patients. Motion carried unanimously.

Adoption Order for CR 15-076 Relating to the Duty to Obtain Informed Consent

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to approve the Adoption Order for Clearinghouse Rule 15-076 relating to the duty to obtain informed consent. Motion carried unanimously.

Proposals for Chs Pod 1 and 4

MOTION: William Weis moved, seconded by Jeffery Giesking, to delegate Thomas Komp to review Chapters Pod 1 and 4 for possible updates for presentation at the next meeting. Motion carried unanimously.

CLOSED SESSION

MOTION: Thomas Komp moved, seconded by Jeffery Giesking, to convene to Closed Session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 448.02(8), Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). The Chair read the language of the motion aloud for the record. The vote of each member was ascertained by voice vote. Roll Call Vote: Jeffery Giesking-yes; Thomas Komp-yes; and William Weis-yes. Motion carried unanimously.

The Board convened into Closed Session at 9:30 a.m.

RECONVENE TO OPEN SESSION

MOTION: William Weis moved, seconded by Jeffery Giesking, to reconvene in Open Session. Motion carried unanimously.

The Board reconvened into Open Session at 10:09 a.m.

**VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION,
IF VOTING IS APPROPRIATE**

MOTION: William Weis moved, seconded by Thomas Komp, to affirm all Motions made and Votes taken in Closed Session. Motion carried unanimously.

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, to authorize Tom Ryan to sign DLSC Documents relating to compliance matters on today's agenda on the Board's behalf. Motion carried unanimously.

FULL BOARD REVIEW

Elenora Williams, D.P.M.

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, to approve the application of Elenora Williams, D.P.M. for a full Wisconsin Podiatry License, once all requirements are met. Motion carried unanimously.

**DELIBERATION ON DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC)
MATTERS**

Administrative Warnings***14 POD 005 – M.J.N.***

MOTION: William Weis moved, seconded by Jeffery Giesking, to issue an Administrative Warning in the matter of DLSC Case No. 14 POD 005 against M.J.N. Motion carried unanimously.

16 POD 010 – A.A.R.

MOTION: Jeffery Giesking moved, seconded by Thomas Komp, not to issue an Administrative Warning in the matter of DLSC Case No. 16 POD 010 against A.A.R. Motion carried unanimously.

Proposed Stipulations, Final Decisions and Orders***15 POD 001 – Keith A. Beck, D.P.M.***

MOTION: William Weis moved, seconded by Thomas Komp, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Keith A. Beck, D.P.M. DLSC Case No. 15 POD 001. Motion carried unanimously.

15 POD 008 – Robert R. Jacobs, D.P.M.

MOTION: Thomas Komp moved, seconded by William Weis, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Robert R. Jacobs, D.P.M. DLSC Case No. 15 POD 008. Motion carried unanimously.

16 POD 001 – Richard A. Arbetter, D.P.M.

MOTION: William Weis moved, seconded by Jeffery Giesking, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Richard A. Arbetter, D.P.M. DLSC Case No. 16 POD 001. Motion carried unanimously.

16 POD 009 – Patricia A. Pietz, D.P.M.

MOTION: William Weis moved, seconded by Thomas Komp, to adopt the Findings of Fact, Conclusions of Law and Order in the matter of disciplinary proceedings against Patricia A. Pietz, D.P.M. DLSC Case No. 16 POD 009. Motion carried unanimously.

Case Closings***14 POD 005***

MOTION: Jeffery Giesking moved, seconded by William Weis, to close case 14 POD 005 (C.J.M.) for *No Violation*. Motion carried unanimously.

**DELEGATION OF RATIFICATION OF EXAMINATION RESULTS
AND RATIFICATION OF LICENSES AND CERTIFICATES**

MOTION: William Weis moved, seconded by Jeffery Giesking, to delegate ratification of examination results to DSPS staff and to ratify all licenses and certificates as issued. Motion carried unanimously.

ADJOURNMENT

MOTION: William Weis moved, seconded by Thomas Komp, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:13 a.m.